

Dear Resident,

As discussed at our AGM during March this year, we would like to inform you that the Wooden Windows and Doors Project are starting on the 2 May 2012. This is a very intensive project as the wooden areas have not been maintained/treated properly in the past years. This process will happen in two phases, starting with the most deteriorated unit first.

Your unit has been identified and is included in the first Phase.

The first phase is starting on Wednesday 2 May 2012 depending on the weather.

**The process will include the following:**

1. Unhinged the doors and windows to enable work on the frames without any hindrance
2. Removal of old varnish
3. Sanding of wood
4. Replace broken beading
5. Treatment of all wood

**The following items will be for your own account:-**

1. Replacing of small pane glass for windows (4mm) – R4.15 per glass
2. Safety glass small pane for doors (6mm) – R25 per glass
3. All wood of enclosed Veranda's
4. Replacement of locks or flush bolts etc.

The Owner of the company, Andre from Ansuwilha Verspreiders CC will work on the inside of your unit and his team on the outside. We will require you to either let us have the keys to your unit, or if you have a domestic worker that can keep your unit open while he works. Let me know of any alternative arrangements that you want to make if the above is not suitable.

***Continue page 2.....***

**Please note the following:**

1. *if Andre is not able to work from the inside of your unit, any present or future deterioration on those parts will be for your own account i.e. rotten wood that leads to windows and doors falling out of their frames.*
2. All security doors in front of doors need to be open so that wood can be treated.
3. All garage doors will be done in another phase
4. The upkeep of all wooden frames, windows, doors will be treated yearly

**Please note that if we experience any rain during this process, the wood first needs to dry before we can continue with your unit.**

To ensure success of this project your full cooperation in this regard is expected.

If you have any questions you are welcome to contact me.

**On behalf of the Board of Trustees:-**

**Annaleeze Prosee**

***Chairperson Villa Peluzzi***

**072 148 6352**

**LIST OF UNITS ATTACHED**

## NOTICE – VILLA PELUZZI | 2012

UNIT NUMBER	DATE EXPECTED	EXTRAS
11		
15		
16		
17		
18		
19		
20		
22		
23		
30		
31		
33		
34		
35		
36		
37		
38		
39		
40		
42		
44		
45		
47		
48		
49		
50		
51		
52		
	Guardhouse, frame and window	2 May 2012